DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

ADMISSION FLOWCHART

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┌──────────────────────────┐
│ PENDING LIST OF APPLICANTS│
│    IS VERIFIED AT THE     │
│        DEPARTMENT         │
└──────────────────────────┘
              │
              ▼
┌──────────────────────────┐        ┌──────────────────────────┐
│ ADMISSIONS EVALUATOR IS   │◄───────│  PROCESSED ADMISSIONS     │
│ FORWARDED TO THE DEAN AFTER│       │ EVALUATOR IS FORWARDED    │
│ DEPARTMENTAL APPROVAL     │        │    TO THE CHAIRMAN        │
└──────────────────────────┘        └──────────────────────────┘
              │
              ▼
┌──────────────────────────┐        ┌──────────────────────────┐
│ DEAN FORWARDS EVALUATOR   │───────►│ THE SECRETARIAT FORWARDS  │
│ TO THE DEAN'S COMMITTEE   │        │  TO DVC(AA) FOR APPROVAL  │
│       SECRETARIAT         │        └──────────────────────────┘
└──────────────────────────┘                      │
                                                   ▼
┌──────────────────────────┐        ┌──────────────────────────┐
│ UPON APPROVAL BY THE DEAN'S│◄──────│ APPLICANTS ARE TABLED AT  │
│ COMMITTEE, THE APPLICANTS ARE│     │   THE DEAN'S COMMITTEE     │
│ FORWARDED TO THE ACADEMIC REGISTRAR│└──────────────────────────┘
└──────────────────────────┘
              │
              ▼
┌──────────────────────────┐
│  ACADEMIC REGISTRAR       │
│  UPLOADS ADMISSION        │
│      LETTERS              │
└──────────────────────────┘
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