## UNIVERSITY OF NAIROBI FACULTY OF ARTS AND SOCIAL SCIENCES

## Department of Journalism & Mass Communication CIRCULAR

FROM: Chairman, DOJ&MC

DATE: November 06, 2023

TO:

All Final Year Students, DOJMC

REF: UON/FASS/DOJ/3

SUBJECT: 70TH GRADUATION

The above mentioned subject refers.

Kindly take note of the following:

i. That the graduation ceremony will be held on December 15, 2023.

ii. That the final date of submission of graduands lists to the DVC (AA) is Tuesday, November 13, 2023.

iii. That students are hereby advised to urgently liaise with the office to update their areas of specialization latest Friday, November 10, 2023 without fail.

iv. Please be advised that failure to comply with this requirement (iii), one will be automatically locked out from this year's graduation.

v. That the names appearing on the Student Management System will be used to issue graduation certificate and that no changes on the same will be made thereafter.

vi. That any issues with names should be reported latest Friday, November 10, 2023 by 4.00pm.

vii. That all payable fees must be cleared by Friday, November 10, 2023 failure to which one will be automatically locked out of the graduation.

viii. Any issues regarding results and graduation should be addressed by close of business Monday, November 13, 2023.

06 NOV 2023

Prof. Silas Oriaso

Chairman,

Department of Journalism & Mass Communication

Cc: Departmental Website Students' portals